

Meeting of the PCC of St Denys Church Ravensthorpe
20th November 2017, 7.30pm, at 21 Church Gardens, Ravensthorpe

<u>Agenda Item</u>	<u>Minutes</u>	<u>Action agreed</u>
1	Opening prayer The meeting opened with a reflection on a passage of scripture, and then a prayer from CP.	
2	Attendance & apologies In attendance: Rev Chris Peck (chair) 'CP', Steve King 'SK', Alice Cooper 'AC', John Mott 'JMo', Chris Freeman 'CF', David Johnstone 'DJ' and Kieren Cooper 'KC' (for end of meeting only), The following apologies for absence were received: & Gill Douglas 'GD', Meg Benn 'MB', John Matts 'JMa'. Irene Cobley, an ordinand on a rural ministry placement was also a guest at the meeting.	
3	Minutes of the previous meeting The minutes of the meeting of 19/9/17 were approved following the correction of a minor typo. It was agreed these could now be posted on the Church noticeboard (MB) and the Uplands website (AC).	MB AC
4	Matters arising/actions from previous meeting minutes <ul style="list-style-type: none"> • GD had not yet taken action on circulating the questionnaire to families who attend church occasionally. • MB Had not yet progressed the sidesperson training session. • GD and MB have not yet progressed the open church rota possibility. • Action regarding questions asked by electrical inspection - AC clarified that DJ was not aware of the answers, and so agreed to go back to the electricians. • CP confirmed that the latest proposed Alpha course had had no takers, so has been postponed to 2018. • SK reported that he had received an email from an African charity regarding possibly interest in rehoming the organ. Albeit there were significant logistical issues, it was agreed SK should correspond with them to find out more at this stage. 	GD MB GD & MB AC SK
5	Vision for the church No matters for discussion at this meeting	
6	Church facilities plans & next steps <ul style="list-style-type: none"> • AC and SK updated that following the August meeting with the DAC representative, the agreed solution to take account of the pew ends next to the new organ site had been circulated by John Barker, and approved by the DAC, and she had subsequently confirmed with Sally Van de Sterren that the process was now complete to allow a form 2 to be issued, and this was to be expected imminently. However, this was approx 6 weeks ago, and nothing had yet been received. It was proposed that CP, SK and AC all contact the archdeacon and Sally tomorrow to see if the issue can be made a matter of focus this week. • In terms of communication, it was agreed that as soon as the form 2 was received, the public notice should be posted, and the plans should be placed in the church porch for inspection. JMo was to help by putting together a display board suitable to withstand the wind! AC also confirmed that we would be required to post the public notice both on the church gate, and also inside the church for 28 days. It was also agreed that a short note be placed in the forthcoming newsletter. AC noted that the plans were still on both the village and the Uplands Churches websites. 	CP, AC, SK JMo & AC

7	Benefice Matters	<ul style="list-style-type: none"> CP confirmed that the recruitment day on November 10th for the Associate Priest position had been successful. However, no formal announcement can be made till Christmas/the New Year due to the both the circumstances of the applicant and the Diocesan process involved. CP also confirmed that once the applicant had been licensed to the post his role would change to part time as agreed. 	
8	Fabric update	<ul style="list-style-type: none"> DJ raised the subject of gravespace reservations. He had received 2 applications on behalf of the PCC, and through initial discussions with CP on these, it had been proposed that maybe St Denys should consider putting in place a gravespace reservation policy to allow us to fairly consider such applications. It was agreed that this was sensible, and DJ passed round a possible outline draft. A few of the criteria were discussed, and it was agreed that whilst these were sensible criteria to consider, we should leave room to consider individual circumstances and tweak the wording to give these as "areas to be considered by the PCC". DJ asked AC to suggest some changes to the draft and circulate it for comment before the next meeting. In light of the draft policy, the two applications were considered. The first application, from Mr T Batten, was approved, the only clarification to be that the PCC would only consent to one plot being reserved for Mr Batten and his wife. The committee agreed that in the case of the second application, for Mrs R Muldowney that insufficient information was currently given as to the applicant's situation to make a decision, and that CP should ask the Funeral Planners for further information for a future meeting before a decision could be made. 	<p>DJ & AC</p> <p>CP</p>
9	Forthcoming Services and Events	<ul style="list-style-type: none"> AC noted that it would be useful to have a few helpers present for the donkey service on the 16th December - SK, Irene Cobley and CP confirmed they would definitely be present. AC also noted that JMa had emailed a number of observations in advance of the meeting, and one had been that he would suggest we did not serve refreshments after the Carol Service on Christmas Eve. A conversation was held on this, and it was agreed on balance to take a break from doing this this year, and see what the feedback was so we could consider again next year - especially if a servery was in place by then! AC also noted that attendance at the Carol Singing Walk would be appreciated, especially as this was a joint event with the Village Hall team. 	
10	Feedback on recent services and events	<ul style="list-style-type: none"> All agreed the service to say farewell to Rev Linnet Smith had been excellent. DJ also noted that the recent safeguarding course had been excellently run. 	
11	Mission & Outreach	No matters to raise.	
12	Children, Families and Young People	No matters to raise.	
13	Pastoral matters	No matters to raise.	
14	Finance update	KC updated the meeting on the following:	

		<ul style="list-style-type: none"> • The annual insurance has just been reviewed, at the cost fixed in the 3 year agreement. • The accounts show that at the December year end we are likely to be in a position of a modest surplus on the unrestricted funds, and a slightly smaller deficit on restricted funds (due to costs incurred on DAC application) • There is a need to confirm the PCC's intention to pay the full balance of the allocated parish share this year. £800pcm is paid by direct debit over the year, and therefore a remaining £4,873 is now due (after our allocation from the funds raised centrally) to make up our total annual share of £14,576. KC also confirmed that in terms of the benefice position, 6 of the other 7 parishes are to pay their full share this year. The committee confirmed unanimously their wish to pay the balance due to the Diocese now. 	KC
15	Matters for the newsletter	<p>Matters agreed as requiring note in the coming newsletter were as follows:</p> <ul style="list-style-type: none"> • If relevant, a note as to the public notice regarding the faculty application. • The various Christmas events 	
16	AOB	<p>JMo raised that we seemed to receive more weekly pew leaflets than were required, and wondered whether we could have less. CP explained that there had recently been a review of numbers for each parish at the leadership meeting, but agreed that if in a couple of months there still seemed too many we should revisit this.</p>	All
17	Date of next meeting	<p>It was acknowledged that subject to the outcome of the DAC application, there may be a need for a specific additional meeting to discuss this early in the new year. However, subject to this, the 2018 meetings were pencilled in as follows:</p> <ul style="list-style-type: none"> • Tuesday 20th February 2018 • Late March/early April: Vestry PCC meeting to approve final annual reviewed accounts if no significant changes since draft version. • Sunday 22nd April 2018 - APCM • Tuesday 15th May 2018 • Monday 16th July 2018 • Tuesday 18th September 2018 • Monday 12th November 2018 	
18	Closing prayer	<p>The meeting closed with the Grace</p>	