

Meeting of the PCC of St Denys Church Ravensthorpe
12^h February 2019, 7.30pm, at 21 Church Gardens, Ravensthorpe

<u>Agenda Item</u>	<u>Minutes</u>	<u>Action agreed</u>
1 Opening prayer	The meeting opened with a short reading and reflection from CP. On the theme of Psalm 23	
2 Attendance & apologies	In attendance: Rev Chris Peck (chair) 'CP', Alice Cooper 'AC', John Mott 'JMo', David Johnstone 'DJ', Meg Benn 'MB', Kieren Cooper 'KC', Chris Freeman 'CF', John Matts 'JMa', and Gill Douglas 'GD' & Steve King 'SK'. No apologies for absence were received.	
3a Minutes of the previous meeting	All agreed that the minutes were a true record of the previous meeting, and AC agree to post a copy on the church porch noticeboard.	AC
3b Matters arising from previous PCC meeting minutes	<ul style="list-style-type: none"> • JMa updated that the tree surgeon was due to come to do the agreed work in the churchyard on 14th March. • JMa confirmed that he had performed the annual inspection of the gravestones, and had laid down the Langton's cross (which had previously been laid down but someone had put up again). The other stones were judged safe based on a hand test of stability. • MB raised that there has been an ongoing problem with non-compostable waste from the churchyard being put in the brown bin. AC agreed to do a sign for the bin, and SK agreed to put a note in the newsletter. 	AC SK
3c Actions from previous PCC meeting minutes	<ul style="list-style-type: none"> • AC asked if CP could recirculate the dementia health-check document. CP agreed, and it was proposed this go onto the agenda for the next meeting once all members had a chance to review it. • KJC has drafted the thankyou letter for regular givers, but it has not gone out yet. • JMo confirmed that he had spoken to John Patrick and he was going to pass the enclosure map to the county records office. 	CP All KJC
4a Benefice Maters	<u>Update on previous meeting</u> <ul style="list-style-type: none"> • CP updated that at the recent Benefice leadership meeting we had reviewed progress on last year's priorities. In 5 out of 6 we had significant progress, in the final area, growing our churches, we were aware progress was still slow. Therefore CP said there would be a series of initiatives this year to ensure this is a focus. 	
4b	<u>Planning for next meeting</u> <ul style="list-style-type: none"> • At the next leadership meeting the group, plus the treasurers are discussing the options for the long-term 	

clergy allocation for the benefice. Therefore, the parish representatives have been asked to gather views from the PCC on what allocation they feel the benefice needs, and also what is affordable. There was a discussion on the principles of how costs are arrived at for each ordained person, and also of what our current share is, and may be in the future (although this is not yet known but thought likely to be somewhere in the region of £140,000 pa for the group of 8 churches). The PCC unanimously believed that it would be essential to aim for an allocation of two full time clergy for the benefice if we were to continue to operate as we would wish to, and also grow our churches into the future. It was agreed that while the cost of this would be challenging, the progress made by this church, and a number of others in the group, in growing giving in recent years shows it should be achievable to reach a somewhat increased bill if we have a target to aim for, and are confident that it is needed. CP, AC, KJC and SK to pass on views of PCC to wider group at leadership and treasurers group meeting.

5a	APCM Preparation	<p><u>Administration</u></p> <ul style="list-style-type: none"> • AC outlined what needed to happen in terms of reports, nomination forms etc to PCC. • CP (incumbent's), GD (electoral roll), JMo (logbook and inventory), JMa (churchyard), and KJC (report and accounts) to forward reports/ brief updates on activities in the year to AC for collation into pack during March (for approval by PCC via email). AC to draft main PCC report and agenda. • AC to confirm which PCC members are up for re-election this year and alert them that forms are needed. 	<p>CP, JMa, JMo, GD, KJC</p> <p>AC</p>
5b		<p><u>Electoral Roll</u></p> <p>GD confirmed that the full update of the roll (required every 5 years) is currently ongoing, and will be posted when complete in line with the required deadlines.</p>	<p>GD</p>
6	Fabric & Churchyard	<p>SK gave an update on developments regarding the building project as follows:</p> <ul style="list-style-type: none"> • He has updated Viscount Organs that we have a faculty, but has not put in a firm order until we are closer to being ready. • He has met with the sound system providers to agree what will be able to be a temporary solution whilst building work is going on, and what options to boost the speakers of the electric piano may be in the meantime until work is completed. • He has received a letter from John Barker following our instructions to him in October, asking for the following: <ul style="list-style-type: none"> ○ Approval of his fee for managing the project at £3,500 plus VAT 	

- Approval of his fee for the quinquennial review at £795 plus VAT (with a 50% rebate typically being available from the diocese upon payment of the parish share).
 - Approval of him gaining quotes from the proposed 3 potential main contractors (Elbrow, Todd and Goodfellows).
 - Approval of him gaining a quote for the archeological survey from Cotswold Archeological.
- All the above were discussed briefly and approved by the meeting.

The meeting also noted that Mr Barker has not yet made an addendum to the specification to note the various matters agreed with him in October, SK to reiterate the need for this to him.

SK

SK

7a Forthcoming services and events

CP noted that the Worship for All service on February 24th will also be a baptism, of Millie and Julian Robinson's child.

7b

Arrangements for the following Lent/Easter matters were noted:

- Lent course (4th March onwards) based on the Kings Speech
- Palm Sunday Group service in Spratton
- Daily Compline services in Holy Week around the benefice
- Maundy Thursday service at Ravensthorpe
- Good Friday Services and Events
- Easter Services across the benefice
- Ravensthorpe Lent Lunches

Arrangements for service and refreshments etc for Mothering Sunday service were also discussed.

8 Feedback on recent services and events

- Overall feedback on Christmas services and events was positive. A suggestion was made to include the wider village (not just regular congregants) in the Carol Service readings. All agreed this would be positive.
- Some issues with visibility of the screen from a recent W4A service were noted.
- JMa fed back a concern from 2 of the attendees at a recent communion service who feel uncomfortable with the Sharing of the Peace. CP explained the history (pre 1665!) and purpose of this in the liturgy, and agreed to attempt to set minds at rest by explaining this at a future service and/or in the newsletter.

All

AC

CP

9 Mission & outreach

No news to report

10	Children, families and young people	No news to report	
11	Safeguarding	No matters to report	
12	Pastoral matters	An update on pastoral concerns was given.	
13	Finance	KJC ran through the draft accounts, including key highlights. One statement still awaited to finalise and then they will be sent to P.Smith for his independent review. They will then be circulated via email and, approved if any changes are needed, before the APCM.	KC
14	Matters for the newsletter	Good Friday Family Event Overall Easter and Lent activities (services, Lent Course, lunches etc) Note from CP re Sharing of the Peace	SK
15	AOB	<ul style="list-style-type: none"> Diary dates for clergy attendance at village events had been requested, AC to compile a list to send to CP and the administrator. A sincere vote of thanks was also offered to DJ for his service to the PCC as this was likely to be his last meeting prior to moving to Wiltshire. DJ also wished to note his and Mavis' thanks for the warm wishes and recent gift and gathering to wish them well. 	AC
16	Date of Next Meeting	APCM set for noon on 28 th April 2019. Next PCC meetings: Monday 20 th May Monday 8 th July	
16	Closing Prayer	The meeting closed with the Grace	